

Monthly bills checklist (Eskom, water, rates, insurance, school fees)

DISCLAIMER:

This checklist is provided for organizational purposes only. Bilnor Staffing Solutions is not responsible for billing errors, late payments, or disputes with service providers. Always verify account details and payment requirements directly with the relevant service providers. Bilnor Staffing Solutions accepts no liability for decisions made based on this guide.

Tips for Using This Checklist

(For Household Management Binder – Bilnor Staffing Solutions). Use this checklist to track and manage your household bills each month, ensuring nothing is missed and payments are made on time.

1. **Update monthly:** Fill in due dates and amounts as bills arrive.
2. **Check off payments:** Tick the “Paid?” column once settled.
3. **Keep receipts:** Store receipts or proof of payment in your binder.
4. **Review regularly:** Use this checklist to avoid late payments, penalties, or service disruptions.

Monthly Bills Checklist

Month:	Year:
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1. Utilities

Bill Type	Account Number	Due Date	Amount	Paid? (✓)
Eskom (Electricity)				
Water / Municipality				
Rates & Taxes				

2. Insurance

Policy Type	Provider	Due Date	Amount	Paid? (✓)
Home / Building				
Vehicle				
Life / Funeral				
Medical Aid				

3. School & Education Fees

Child Name	School / Institution	Due Date	Amount	Paid? (✓)

4. Additional Monthly Expenses

Expense	Due Date	Amount	Paid? (✓)
Internet / Wi-Fi			
Phone / Mobile			
Car / Vehicle instalment			
Other:			
Other:			
Other:			
Other:			
Other:			
Other:			
Other:			
Other:			
Other:			
Other:			
Other:			

5. Notes:
